

Author: _____

Editor: _____

Directions: Shade the appropriate box in each column below.

	Focus	Development	Organization	Style	Writing Conventions
Excellent	Thesis is precise and sophisticated Prompt is directly addressed Effectively adapted to audience and purpose	Exceptionally developed Compelling ideas, examples, and details Insightful	Excellent organization Strong sense of control Logically sequenced and unified	Impressive control of language Vivid vocabulary with precise word choice	Demonstrates mastery of mechanics Lacks errors in capitalization, punctuation, and spelling
Satisfactory	Clear thesis Adequately responds to prompt Clearly adapted to audience and purpose	Well developed Effective ideas, examples, and details Generally convincing	Clear organization A sense of completeness	Sufficient control of language Mature vocabulary	Minor errors in mechanics Few errors in capitalization, punctuation, and spelling
Developing	Indistinct thesis Limited understanding of prompt Inconsistencies with audience and purpose	Needs to be developed further Ideas, examples, details and support are inconsistent or insufficient Occasional insight	Limited organization Lacks completeness	Simplistic use of language Adequate vocabulary	Some errors in mechanics Errors exist in capitalization, punctuation and spelling
Improvement Needed	Unclear thesis Unsuccessful in addressing prompt Lacks clear connection with audience and purpose	Unevenly developed Limited, questionable ideas, examples, details and support Lacks Insight	Unclear organization Incomplete	Minimal control of language Limited Vocabulary	Frequent errors in mechanics Numerous errors in capitalization, punctuation and spelling
Unsatisfactory	No thesis Complete disregard for prompt	Underdeveloped Demonstrates no ideas, examples, details or support	No evidence of organization	Specific words, phrases, sentences are incomplete or inappropriate Unacceptable vocabulary	Major errors in mechanics

Suggestions: